



Suffolk Soccer Interleague Roles and Responsibilities

SSI Club Interleague Coordinator:

- SSI Club Interleague Coordinator is the primary contact person for their Club. Although some Clubs have more than one Interleague Coordinator, the Club must designate only one as the primary SSI Club Interleague Coordinator to act as the liaison with SSI. Coordinators communicate between SSI and their Club's coaches, and Club Board Members. Also communicates with other member Club Coordinators and SSI standing committees.
- Responsible for registering the Club's teams with SSI. Completes and submits seasonal Pre-Registration forms per deadlines. Completes seasonal Final Registration forms, attends Registration meetings and ensures that all Club's fees, bonds and any fines are paid.
- The Coordinator shall be responsible for ensuring that all their interleague teams and staff are registered with US Club. Registration of these teams and staff must be done within the SSI rules and deadlines. If not acting as the primary Registrar in US Club, must have the role of Registrar in US Club in order to see all Staff, Team and Player info.
- Shall ensure all of their Club's teams have at least two Adult supervisors (coach /asst coach) per team with proper US Club passes. Ensure all of their Club's coaches have successfully completed the US Club Risk Management online Background Check. The Coordinator will make sure that their coaches have read and understand the SSI Sportsmanship Policy regarding Zero Tolerance; the 5 Goal Differential Guideline and playing Match. Ensures all coaches submit online the "SSI Acknowledgement of Insurance Issue Along with Sportsmanship Policy".
- Shall ensure that all team members are registered to their Home Club and have proper US Club passes.
- Coordinates with the Club Director of Referees any need for SSI Referees to cover Home games and includes in returned Home Schedule.
- Completes Home schedule and returns to SSI per deadline. Distributes Final schedules to all coaches.
- Ensures that all coaches are aware of submitting online "SSI Referee Evaluation Report" after each game and "SSI Game Evaluation/Incident Report" for any incidents.
- Will help to collect information on any game incidents and will help to resolve any issues that involve the Club, Team or coach.
- Must attend or send a representative to the SSI meetings each season.



Suffolk Soccer Interleague Roles and Responsibilities

SSI Club President:

- SSI Club Presidents help to establish SSI League direction and guidelines.
- Club Presidents communicate with their Club Coordinators and with other member Club Presidents and SSI standing committees when needed.
- Will help to collect information on any game incidents and will help to resolve any issues that involve the Club, Team or coach.
- Must attend or send a representative to the SSI meetings each season.

SSI Club Director of Referees:

- SSI Club Director of Referees interprets SSI vs. FIFA modified rules for their in-house referees.
- Club Director of Referees communicates with their Club Coordinators and with other member Club Presidents, Director of Referees and SSI standing committees when needed.
- Coordinates with the Club Interleague Coordinator any need for SSI Referees to cover Home games, to be included in the pre season Home schedules. Coordinates directly with SSI during the season any need for SSI Referees to cover Home games. Ensures payment of SSI Referees, if used, to cover any Home games.
- Ensure that all in-house referees for each game check each team's US Club Roster and check each player's passcard and coach's passcard.
- Ensures that all referees are aware of submitting online "SSI Game Evaluation/Incident Report" for any incidents.
- Will help to collect information on any game incidents and will help to resolve any issues that involve the Club, Team or coach.
- Must attend or send a representative to the SSI meetings each season.



Suffolk Soccer Interleague Roles and Responsibilities

SSI Club Coaches:

- SSI Club Coaches are the Adult supervisors for their Team.
- Club Coaches communicate with their Club Coordinators on all SSI policies and procedures.
- Successfully complete the US Club Risk Management online Background Check.
- Read and understand the SSI Sportsmanship Policy regarding Zero Tolerance; the 5 Goal Differential Guideline and playing Match. Submit online the “SSI Acknowledgement of Insurance Issue Along with Sportsmanship Policy”.
- When the Home Coach, contact the Visiting Coach one week in advance of the scheduled game to confirm Date/Time of game, directions to the field and color of your jersey. If you are the Visiting Coach you should contact the Home Coach for information if you haven’t heard from them 5 days before the scheduled game.
- When the Home Coach, if the game must be cancelled due to inclement weather, Visiting coach must be contacted a minimum of 2 hours before game time.
- For each game check-in, must bring team’s US Club Roster and each player’s passcard and coach’s passcard.
- Should submit online “SSI Referee Evaluation Report” after each game and “SSI Game Evaluation/Incident Report” for any incidents.
- Will help to provide information on any game incidents. Will abide by any SSI ruling in order to resolve any issues that involve your Team or yourself as Coach.
- Must attend any SSI Coaches meetings when held or send a team representative.